



MODERN EDUCATION WITH
TRADITIONAL VALUES



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NEW ENROLLMENT CHECKLIST 2026-2027

We will not accept incomplete applications

TO BE PRESENTED UPON INSCRIPTION

- ORIGINAL BIRTH CERTIFICATE
- VACCINATION RECORD: Pre-school and Elementary
- TWO RECENT PASSPORT SIZE PHOTOS (2x2)
- MEDICAL CERTIFICATE: Issued recently by a medical doctor. The Board of Education requires students to be examined every year.
- PREVIOUS REPORT CARDS: For High School applicants, records for all completed High School grades must be submitted. If the student is coming from another country, the report card must be certified by the Dominican Consulate and validated by the Ministry of Education in the Dominican Republic (Grades 7–12). Please inquire about how to obtain an Apostille from your country of origin.
- 6th GRADE DIAGNOSTIC TEST (Certificado de Aprobación del nivel primario 6to) (original) and ENROLLMENT HISTORY (Historial de Matrícula) (original) from previous school for 7th until 12th grade inscriptions
- ‘CERTIFICADO DE BUENA CONDUCTA’ and ‘CARTA DE SALDO’ from the previous (Dominican) school

PARENT / GUARDIAN MUST COMPLETE AND SUBMIT THE FOLLOWING:

- COPY OF PERSONAL IDENTIFICATION: Cédula, Passport, Driver’s License.

FILL OUT AND SIGN ALL NECESSARY FORMS:

- ENROLLMENT FORM
- CONFIDENTIAL INFORMATION FORM
- PARENTAL CONTRACT-CELLPHONE POLICY-SCHEDULE CONTRACT
- STANDARDS OF CONDUCT FORM: (Grades 7-12): Both student and guardian need to sign this form.
- SIGN THE PRICE LIST
- PROOF OF ENROLLMENT FEE PAYMENT